

MSA 2019 Annual Meeting Presentation Guidelines

ORAL PRESENTATIONS

Regular oral presentations are 15 minutes long (12 minute-talk and 3 minutes for questions). Symposium presentations are 30 minutes (25 minute-talk and 5 minutes for questions), but special scheduling circumstances may require slightly shorter talks. Speakers will be notified by the symposium organizer if shorter talks are needed. Presenting authors are underlined.

Oral presentations are preferred in Microsoft PowerPoint. Cloud-based presentations (Google Slides, Prezi, etc.) may be supported if necessary but should be avoided to ease logistical concerns. Please notify the Program Chair (Tony Glenn, tonyglenn@gmail.com) if you are unable to use PowerPoint.

PC computers running at least Microsoft Office 2016 will be provided. If you must use your own PC or Mac because of movie files, software demonstrations, or other situations that would prevent you from using the in-room PC, please let the Program Chair or Session Chair know before the start of the session. Be prepared to change computers quickly. You must provide any needed converters or adapters.

If you are using the provided PC, please load your presentation before the start of the session using a USB flash drive. Try to load your talk prior to the start of the morning special presentations if you are presenting in the morning, or during the lunch break if you are presenting in the afternoon. You are advised to bring your own laser pointer (and remote if using our own laptop).

POSTER PRESENTATIONS

Posters will be displayed on free-standing, fabric-covered, 2-sided room dividers. Posters should be a maximum of 42 inches wide and 42 inches high. Means of attachment will be provided. Each space will be marked with the abstract number assigned to that poster.

There will be two poster sessions at this meeting. Session A will be Monday, August 12, 2019 (5:30 to 7:00 PM), and Session B will be Tuesday, August 13, 2019 (4:00 to 5:30 PM). You will be notified of your poster number assignment. Take note of whether you are in Session A or B (for example, poster number A1 vs. B1). Posters will be on display only during the day of your assigned session. Posters can be put up beginning at 7:00 AM each morning. Posters must be removed at the end of the viewing session. Each presenter should be present at their poster during their assigned session to answer questions. Presenting authors are underlined.